

September 14th, 2023
Regular Council Meeting
7:00 pm

Agenda

7:00 Call Meeting to Order

1. Pledge of Allegiance
2. Approve Agenda

7:05 Consent Agenda Items

1. Accounts Payable/Claims
2. Minutes
 - August 10th, 2023: Council Meeting Minutes
3. Resolutions
 - 2023-23: Accepting a Donation of Money from Chris and Kerri Stover and Kjirsten Severson to the Ellendale Fire Department in Memory of Their Beloved Cousin Emily Otto
4. Financials

7:10 Public Input

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not act on an item presented during the Public Comment period unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Clerk-Treasurer for follow-up.

7:15 Report

1. Fire Department
 - Fire Hall Committee – *documents were submitted to USDA on August 18th*
2. Maintenance
 - Siren repair on 8th Avenue East – *insurance claim submitted and claim is open*
 - Casey's lift station panel – *doing 6x6 posts instead of concrete pad and conduit*
 - Bike racks and other equipment - *to be installed*
 - Patch work on Rose Drive – *in process*
 - Two Stop Sign for 4th Street and 7th Avenue – *to be installed*
 - A/C motor in Community Center to be replaced – *Jensen Heating to repair*
 - 2023 Budget - *side by side and snowplow*
3. Ellendale Parks and Trail Committee (EPTC)
 - Update
4. Community Gathering Place Mural Project Committee
 - Update
5. Steele Suites
 - Update – *Construction Period has been extended thru May 31st, 2026*
6. Codification
 - Review

- 401 6th Avenue West: Vehicles parked on grass with expired license tabs
- School Street: Lawn and vehicle parking issues per city resident e-mail
- 4th Avenue: Trash container issue per city resident e-mail
- 304 4th Street: Vehicles parked in alley per city resident e-mail
- Notice of Violation/Warning Administrative Citation
- Administrative Citation
- Attorney
 - 409 5th Avenue West – *Need Council approval to contact company to have property cleaned up and Council Member Scott to contact company*
 - 109 6th Avenue East; 199 8th Avenue East; 306 4th Avenue West; 408 7th Avenue West
 - 109 6th Avenue East, 306 4th Avenue West and 408 7th Avenue West – *Attorney requested an updated timeline from the property owner on all three properties*
 - 199 8th Avenue East – *Review October 1st*

7. Clerk

-

8:15 Unfinished Business

1. CEDA

- Strategic Plan review – *schedule a Workshop to review*
- Storm Water Grant submitted September 8th (10% city match)
- 2023 CEDA Contract

8:30 New Business

1. Approve 3.15% Cost of Living Pay Raise

- Full-time and part-time city staff

2. 2024 Budget

- Discussion

3. Resolutions

- 2023-21: Consenting to Detachment of Property
- 2023-22: Approving a Security Agreement for the Deposit of Funds
- 2023-24: Approving the Proposed Tax Levy for 2024

4. Schedule TNT Public Hearing

- Thursday, December 14th at 6:30 pm

8:45 Mayor/Council Updates

1. Mayor Bartsch
2. Council Member Asplund
3. Council Member Bartness
4. Council Member Froman

5. Council Member Groth

9:00 Adjournment