

**MINUTES OF ELLENDALE
CITY COUNCIL SPECIAL MEETING WITH FIRE BUILDING
COMMITTEE
TUESDAY, FEBRUARY 21, 2023
6:00 PM**

Present: Mayor Matthew Bartsch; Council Members; Derek Bartness & Jackie Froman; Deputy Clerk/Treasurer Steve Engel; Fire Building Committee members: Fire Chief Logan Busho; Travis Ladwig

Absent: Council members: Jon Asplund & Scott Groth, City Clerk/Treasurer Kim Zimprich

Visitors: Jamie Jacobs, APX Construction Group & Mitch Rohlfing, APX Construction Group

Call Meeting to Order: Meeting was called to order at 6:00 pm by Mayor Matthew Bartsch. The Pledge of Allegiance was recited.

Meeting Purpose: The meeting was called for the purpose of meeting the new APX Construction engineer who will be the lead for APX, regarding the fire building plans and construction.

Jamie Jacobs, Vice President of Sales & Marketing, for APX Construction, introduced Mitch Rohlfing as the lead engineer going forward. Joey Barr, our previous lead engineer, has left APX to pursue other interest.

Mitch stated he would like to proceed with the design drawing and floor plan layout drawings, in order to have the necessary detailed documentation for obtaining accurate quotes. The previous quote contained very general estimates by sub-contractors, as there were no detailed drawings. The quotes received were estimated high by several sub-contractors. Jamie had previously sent a Design Proposal Agreement to Jackie Forman, for City Council review/approval for design & drafting services. The service compensation agreement is \$5,000.00. This would include the creation of the necessary documentation to obtain new bids on electrical, hvac, building materials and construction costs.

A motion was made by Mayor Bartsch, to accept the APX Design Proposal of \$5,000 for design & drafting services. Council Member Froman advanced. Motion carried, all in favor. The agreement was approved.

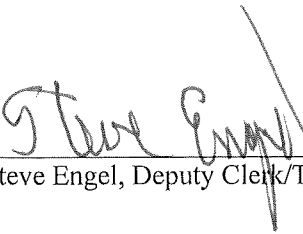
It was agreed that APX will try to contact local contractors & vendors, to see if they are interested in bidding on the various project items. Council member will send the previous list of vendors to Mitch.

Mitch inquired of the council if the city was planning on arranging the grading. It was mentioned that two local contractors may be interested in the grading work. The council preferred that the grading be addressed in the bidding process by APX as the entire quote will be needed for USDA to review. The names will be sent to Mitch to contact when the time is appropriate.


Mitch inquired about who the city uses for building plan review for permits. Engel stated the Steele Count Planning & Zoning Department handles all building design reviews. Engel will get the contact information to Mitch.

No other issues were brought up for discussion. APX will get started on the drawings next week per Mitch Rohlfing. He or Jamie will be in contact with the city, when the drawings are ready for review with the city.


A motion was made by Council Member Bartness to adjourn the Council Meeting. Council Member Froman advanced. Motion carried, all in favor. The meeting was adjourned at 6:32 pm.




Steve Engel, Deputy Clerk/Treasurer



Date



Matthew Bartsch, Mayor



Date

The Minutes are a true and exact copy of the Minutes as they appear in the City of Ellendale Minutes Book.