

City of Ellendale
November 10th, 2022
Regular Council Meeting
7:00 pm

Agenda:

7:00 Call Meeting to Order

1. Pledge of Allegiance
2. Approve Agenda

7:05 Consent Agenda Items

1. Accounts Payable/Claims
2. Minutes
 - October 13th, 2022: Council Meeting Minutes
3. Resolutions
 - 2022-34: Accepting a Donation of Money from the Ellendale Joint Ambulance Service for a Clothing Stipend for Emergency Responders for Third Quarter 2022
4. Financials

7:10 Public Input:

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not act on an item presented during the Public Comment period unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Clerk-Treasurer for follow up.

7:15 Reports:

1. Fire Department
 - Heiman Invoice for Class A Foam – *Emergency purchase needs approval*
 - Fire Hall Committee Update
2. Maintenance
 - Quote needed for garage at recycling site to be wired for electricity
 - Quote needed for generator upgrade at Sewer Lift Station
 - All quotes for the Sewer Lift Station need to be reviewed before purchasing a fence
 - Quote needed to have a 220 installed on the north side of the Ambulance Bay
3. Ellendale Parks and Trail Committee (EPTC)
4. Steele Suites
5. Codification
 - Review
 - 152.211: Required Trash Areas (posted on Facebook and noted on utility bills)
 - 104 6th Avenue East
 - 71.08 – Parking vehicle in front yard (violation abated)
 - 508 School Street
 - *Vacant Building Code* – Vacant barn/garage haven for feral cats (in Council Packet)
 - 113 5th Avenue East

- 152.226 – Non-Conforming Building Materials (in Council Packet)
- Notice of Violation/Warning Administrative Citation
 - 205 5th Ave W
 - 92.20 – Unlicensed and Abandoned Vehicles (mailed on October 14th)
 - 609 School Street
 - 92.18(V) – Public Nuisances Affecting Peace and Safety (Mayor Bartsch to follow up)
- Administrative Citation
- Attorney Letters Sent
 - 409 5th Avenue West – Discussion with Attorney Rahrick.
 - 109 6th Avenue East; 199 8th Avenue East; 306 4th Avenue West; 408 7th Avenue West
 - Letter received from property owner
 - Discussion with Attorney Rahrick

6. Clerk

- Facebook comments
- Baker Tech Services quote
- Attorney fees for EDA (\$512.50) and Fire Department (\$1530.00) tasks – *need approval to transfer money*

7:45 Unfinished Business

1. Lagoon Road
 - Attorney working with Steele County to have the road surveyed for a right-of-way easement to be developed, then create a Lagoon Road Ordinance
2. 103 4th Avenue West
 - Deputy Clerk/Treasurer Engel to follow up with LMC regarding sewer back up claim
3. CEDA Strategic Planning and Contract
 - Council to review – *need approval*
 - Schedule work sessions in January
4. Minnesota Energy Easement and Agreement
 - Deputy Clerk/Treasurer to contact Minnesota Energy
5. MPCA Small Cities Storm Water Grant
 - Not submitted on time
6. Board of Appeal and Equalization Training
 - Council Member Asplund
7. FEMA Training
 - Council Members
8. TNT Meeting
 - Scheduled for December 8th at 6:30 pm

8:00 New Business

1. Ordinance
 - 2022-04: An Ordinance Concerning the Pay of the City Council Members and Mayor – *need approval*

2. Resolutions

- 2022-31: A Resolution Certifying Utility Charges – *need approval*
- 2022-32: A Resolution Certifying Unpaid Charges for Codification Violation Administrative Citations – *need approval*
- 2022-33: A Resolution Certifying Unpaid Charges for Ellendale Fire Department Service Calls – *need approval*

3. EDA Purchase Agreement

- Parcel 15-101-0501

8:15 Mayor/Council Updates

1. Acting Mayor Groth
2. Council Member Froman
3. Council Member Asplund

8:30 Adjournment