

**City of Ellendale
August 25th, 2025
Special Council Meeting
6:00 pm at the Ellendale Community Hall
for the purpose of discussing and voting on:**

Agenda

6:00 Call Meeting to Order

Agenda presented as printed. No changes allowed.

1. Fire Hall Change Order CO #02 Earthwork & Utilities
 - Discuss & Vote on the order

2. Destruction Orders: Review & Vote on abatement
 - 211 7th Ave. W.

 - 409 5th Ave. W.

6:30 pm Adjournment

**MINUTES OF ELLENDALE
SPECIAL COUNCIL MEETING
MONDAY, AUGUST 25TH, 2025
6:30 PM**

Present: Mayor Scott Groth; Council Members; Jon Asplund , Charlie Berg, Joel Meyer, Scott Swanson; City Clerk/Treasurer Steve Engel

Absent:

Visitors: Committee members: Fire Chief Logan Busho; Fireman Travis Ladwig.

Call Meeting to Order: Meeting was called to order at 6:30 pm by Mayor Scott Groth.

Agenda: Published agenda as printed. No changes allowed

1. Fire Hall Change Order CO #02 Earthwork & Utilities

- Discussion Mayor Groth opened by explaining the reason for the change order request. The budget estimate did not include enough allowance for the addition of a 6” water line up to the building. It was not realized until recently that the fire hydrant should be moved to avoid hitting it when exiting/entering the building with the trucks.

Engel added that everyone present at the conference call with Logan Stenberg, felt comfortable with the explanation by Logan for the additional costs. He answered all the questions we had previously put together at the August 18th meeting.

Mayor Groth asked about the original \$10,000 allowance. Engel explained it has been included in the change order calculations. It was deducted from the original costs. The first revision was at \$30,885.00 Steve James Construction agreed to lower the asphalt patching costs to get the cost down to \$28,187.50.

Regarding the 6” line vs 4”line. The council, Logan and Travis agreed it would make sense to keep the larger line in case of future increased water volume needs. The difference cost was \$1,000.00. The line will run within 5 feet of the building and the plumbing contractor will be responsible for connecting into the building.

Engel explained that the main issue was: if the additional costs to install the requested 4” line would have been included in the budget estimate, we would have been able to increase the bond amount vs covering costs with contingency funds. We have used approximately \$15,000 of the \$30,000 set aside in the CRIP fund. That went for the siding cost for two town sides. The other costs is the state and county permitting which is estimated to be \$8,000.00. That costs was expected and planned to be paid from the fund.

Council Member Meyer if there was anything else that we could expect yet. Engel said no he isn't aware of any other changes but that's not say something could come up.

Fire Chief Busho stated that the Fire Department and Relief Association agreed that the gambling committee will look at contributing more funds once they have held their next meeting to determine what funds are available to cover other commitments. It was agreed by everyone that we will use equipment funds to make up the difference not covered by gambling donations.

- Vote on the order Motion by Council Member Berg to approve the change order in the amount of \$ 28,187.50 to be paid from gambling donations and equipment funds. Motion advanced by Mayor Groth Roll call vote: Mayor Groth aye; Council Members: Asplund Aye; Berg Aye; Meyer Aye; Swanson Aye; Mayor Groth Aye. Motion approved.

2. Destruction Orders: Review & Vote on abatement

211 7th Ave. W.

Engel stated the original dumpster was taken on August 27th and the second dumpster had not been brought in as of August 29th. Council Member Berg remarked that the remaining items were gone this afternoon. The only thing left to deal with is the grass and weeds. Engel informed the council he had been working on the destruction order documentation that is required in our ordinance to allow the city to abate excessive weeds, uncontrolled growth and grass, within a 7 business day period, if the issues are not resolved by the property owner. He has sent the documentation to City Attorney Mark Rahrlick for review and editing. We should not serve this documentation until Mark is ok with the document and the process. Engel thought if the council was comfortable with it, they could approve sending the destruction order pending approval and editing of the document by City Attorney Mark Rahrlick. The council members discussed it and agreed. If Mr. Rahrlick doesn't approve the order, we will not send it and discuss another method at the next meeting.

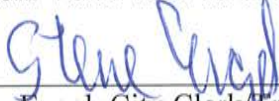
Motion to approve the issuance of a Destruction Order to 211 7th Ave W., pending City Attorney approval of the newly created document by Council Member Meyer. Motion advanced by Council Member Asplund. Roll call vote: Mayor Groth aye; Council Members: Asplund Aye; Berg Aye; Meyer Aye; Swanson Aye; Mayor Groth Aye. Motion approved.

409 5th Ave. W.

Council Member Swanson has helped the property owner with mowing the yard twice. However, the owner has not taken any action to maintain his yard since. There is uncontrolled growth and weeds present all around the house, driveway and around a vehicle parked in the grass that has not been moved in quite some time. It was agreed to serve a destruction order pending approval of the documentation as stated above, by City Attorney Mark Rahrlick.

Motion to approve the issuance of a Destruction Order to 409 5th Ave W., pending City Attorney approval of the newly created document by Mayor Groth. Motion advanced by Council Member Swanson. Roll call vote: Mayor Groth aye; Council Members: Asplund Aye; Berg Aye; Meyer Aye; Swanson Aye; Mayor Groth Aye. Motion approved.

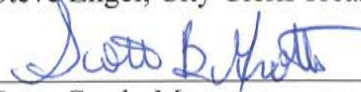
Motion to adjourn the meeting was made Council Member Berg. Council member Asplund advanced the motion. Voice vote. all in favor. Motion approved. Meeting was adjourned at 6:25 pm



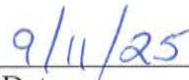
Steve Engel, City Clerk/Treasurer



Date



Scott Groth, Mayor



Date

The Minutes are a true and exact copy of the Minutes as they appear in the City of Ellendale Minutes Book.