

**City of Ellendale
August 18th, 2025
Special Council Meeting
6:30 pm at the Ellendale Community Hall
for the purpose of discussing and voting on:**

Agenda

6:30 Call Meeting to Order

Agenda presented as printed. No changes allowed.

1. Fire Hall Change Order CO #02 Earthwork & Utilities
 - Discuss & Vote on the order

2. 2026 Preliminary Budget
 - Discuss Preliminary Budget
 - Set next meeting

8:00 pm Adjournment

**MINUTES OF ELLENDALE
SPECIAL COUNCIL MEETING
MONDAY, AUGUST 18TH, 2025
6:30 PM**

Present: Mayor Scott Groth; Council Members; Jon Asplund, Charlie Berg, Scott Swanson; City Clerk/Treasurer Steve Engel

Absent: Joel Meyer

Visitors: Fire Hall Committee member Travis Ladwig; Fire Chief Logan Busho; property owner Petsinger.

Call Meeting to Order: Meeting was called to order at 6:30 pm by Mayor Scott Groth.

Agenda: Published agenda as printed. No changes allowed

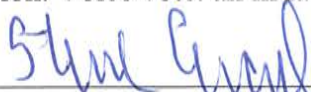
1. Fire Hall Change Order CO #02 Earthwork & Utilities

- Discussion After reviewing the change order with information from Steve James Excavating, several questions came up:
 - Is the \$10,000 included or been deducted from this change order?
 - Why is a 6" service line being added vs the 4" discussed in 20254?
 - What size is going into the building?
 - We'd like a better understanding what the sewer and water risers are for
 - What would be the cost difference between 6" and 4" service line in?
- Engel will contact Logan Stenberg to set up a Zoom call with the Fire Hall committee and two council members.

2. 2026 Preliminary Budget

- Discuss Preliminary Budget Engel walked through the budget spreadsheet to give an overview of what we have been using for the preliminary budget. He explained several line item accounts and referred to the comments for more information as to what revenue or expenses are in each account. This preliminary budget shows the 2025 budget with the 2025 bond collections and payments that we need to make sure are covered under the tax levy. He also increased or added expenses for street repairs, back to the beginning 2025 budget amount of \$90,000.00; additional equipment savings of \$50,000. This was changed based on Council Member Swanson's number of \$31,000.00. The increase for the Tax 2025 abatements payables in January 2026 of \$25,140; GO Bond collections for the Fire hall of \$61,684.00 (but this includes the \$30,000 that has been collected in previous years and put in the Capital Restrictive Fund. The actual tax levy increase for the fire hall GO Bond payment for 2026 is \$31,684.00.); The initial property tax levy was 30%. Mayor Groth stated for the new members that we want to beat or below 10% if possible on most years.
- Engel will get the 2025 actuals loaded into the spreadsheet for a better comparison of current expenditures vs the actual budget. The council set a budget workshop meeting for Thursday, September 4th, at 6:30 pm.

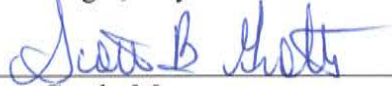
Motion to adjourn the meeting was made Council Member Asplund. Council member Berg advanced the motion. Voice vote. all in favor. Motion approved. Meeting was adjourned at 7:51 pm



Steve Engel, City Clerk/Treasurer



Date



Scott Groth, Mayor



Date

The Minutes are a true and exact copy of the Minutes as they appear in the City of Ellendale Minutes Book.